
CASE WORKER FOR EMERGENCY FAMILY ASSISTANCE DEPT.

CATHOLIC CHARITIES OF CENTRAL FLORIDA, **COCOA OFFICE, BREVARD COUNTY**

Closing Date: When Filled

FT/PT FULL TIME

Minimum Salary: Commensurate with qualifications and experience

Brief Description of Job: Provides assistance to clients and families experiencing a time of crisis in their lives . The assistance provided depends on agency guidelines and the available funding for the department.. Provides information and referral services when appropriate. This position will require a flexible work schedule to meet the needs of the department.

Minimum Qualifications: Bachelors degree in social work or the equivalent in two (2) years social work experience working with individuals in crisis situations. Bi-lingual Spanish preferred. Must have a deep personal commitment to serve as an advocate of people in need as a representative of the Church and its social mission. Must have the ability to set and maintain appropriate boundaries with agency staff and clients, possess a sensitivity to cultural differences present in the service population, staff and volunteers and have the ability to forge mutually respectful supportive working relationships. Must be able to work effectively and courteously under high-pressure circumstances; establish and maintain effective working relationships with outside agencies and the general public; have strong written and verbal English skills, demonstrated computer skills in Microsoft Suite required. Applicant will be background screened and fingerprinted in keeping with the policies of the Diocese of Orlando; must have a valid Florida driver's license and a clean 3 year driving record.

Send letter of interest, resume, references and completed Employment Application (found on this website) to:

Ms. Jean Comazzi , Director, Human Resources
Catholic Charities of Central Florida
1819 North Semoran Blvd.
Orlando, FL 32807

Phone Number: No phone calls please.

Facsimile Number: (407) 382-1340

E-Mail Address: jean.comazzi@cflcc.org

Entity Website Address: www.cflcc.org